



723 Osgood Street – North Andover, MA 01845
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Full Mansion Rental Includes:

A (4) hour Full Mansion Rental

Includes the following:

- One (1) Function Manager
- China, Linens (squares), Glassware, Utensils
- Tables & Chairs
- 100 guests for a dinner and 160 for a cocktail party
- A (4) hour rental with use of the entire first floor & 2nd floor bathrooms



Half Mansion Rental Includes:

A (4) hour Half- Mansion Rental

Includes the following:

- One (1) Function Manager
- China, Linens (squares), Glassware, Utensils
- Tables & Chairs
- Event for up to 50 Guests
- A (4) hour rental with use of 2 Rooms for your event



Pricing:

- **Full Mansion Rental** (Off Peak Nov. 1-May 15th) \$ 775.00
- **Half Mansion Rental** (Off Peak Nov. 1-May 15th) \$550.00



You have a choice of linen colors for your event. The Estate will be decorated for the holidays please feel free to use our décor. Please speak with us to discuss color options. We also have specialty linens, chairs, and chair covers available at an additional fee.

Event Staff:

A function coordinator is included for each event at the mansion for up to 4 hours. If your event goes longer than the 4 hours than it is \$25.00 per hour after that for each staff person. This is billable in hourly increments only. You may add additional time to your event at \$295 per hour. We charge an 18% service charge on *hosted* bar services. There is *no* gratuity charged to cash bars.

Additional Charges will be added to events if there is a need for extra set up and/or special accommodations.

Bar Service:

The Stevens Estate provides all Alcoholic Beverages, no exceptions.

Bartenders:\$125.00 per bartender for up to 4 hours
 \$25.00 per hour, per bartender, for anytime in addition to that
 (1 bartender per 50 guests), There is an 18% gratuity for bartenders when you host the bar